



325 Beach 37th Street
Far Rockaway, NY 11691-1510
718-471-3724

EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT

Margert Community Corporation is committed to ensuring that the treatment of all employees and all applicants for employment and all program participants and all applicants for program participation in all program and personnel actions, including but not limited to application, hiring, training, training and apprenticeship, promotion, compensation, benefits, upgrading, demotion, downgrading, transfer, layoff and termination, and all other terms and conditions of employment and/or program participation, are administered without regard to race, creed, color, religion, national origin, ancestry, alien status, or citizenship status, age, disability, or handicap, sex, marital status, veteran status, sexual orientation, arrest record, predisposing genetic characteristics, carrier status, status with regard to public assistance, membership or activity in a local commission, or any other characteristic protected by applicable federal, state or local laws. This policy is applicable to employees, applicants for positions within **Margert Community Corporation**, and all applicants to and all participants in all **Margert Community Corporation** programs and services.

Further, **Margert Community Corporation** is committed to ensuring that all of its employees and program participants, regardless of gender or sexual orientation, are free from harassment of any kind in the workplace. Harassment, whether sexual, verbal, physical or environmental and whether in the workplace or at outside work-sponsored settings is unacceptable and will not be tolerated.

Margert Community Corporation will endeavor to make a reasonable accommodation to the known physical or mental limitations of qualified employees and applicants and program participants with disabilities unless the accommodation would impose an undue hardship on the operation of our business.

Margert Community Corporation has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by law or **Margert Community Corporation** policies and procedures.

Any request for accommodation or a filing of a complaint by an employee will receive open and fair consideration. Retaliation is prohibited by anyone in a supervisory capacity toward anyone requesting consideration for accommodation or toward anyone filing a complaint of discrimination. Retaliation is unacceptable and will not be tolerated. Complaints of retaliation should be reported to the executive director.

Joseph G. Barden
Executive Director
718-471-3724

